

# UNISON

## SCHOOL OF LAW

21, New Cantt Road, Dehra Dun.  
Ph : 0135-2743310-12, Fax : 0135-2740416  
Website : www.usl.edu.in

Affix one passport size  
photograph here

### ADMISSION FORM

Session

#### PERSONAL DETAILS OF STUDENT

Name of the Candidate in Full (Block Letters) :

FIRST NAME

MIDDLE NAME

LAST NAME

Permanent Address :

City :

State :

PIN :

Telephone No. (with STD code)

Mobile No.

Correspondence Address : (if different from above)

City :

State :

PIN :

Telephone No. (with STD code)

Mobile No.

E-mail ID :

Nationality :

Marital Status :

Married

Single

Sex

Male

Female

Date of Birth : dd

mm

yyyy

State of Domicile :

Blood Group

Height cm

Weight Kg

Category :

GEN

SC

ST

OBC

(Attach proof for exemption in category)

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## SCHOOL OF LAW

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Website : www.usl.edu.in

### APPLICATION FORM

Session

B.A.LLB (Five yrs. Integrated Degree Program)

LLB (Three yrs. Degree Program)

Please write in BLOCK letters

Name of the candidate

<input type="text"/>	<input type="text"/>	<input type="text"/>
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First Name

Middle Name

Last Name

Father's Name

<input type="text"/>	<input type="text"/>	<input type="text"/>
----------------------	----------------------	----------------------

First Name

Middle Name

Last Name

Address for correspondence

<input type="text"/>
<input type="text"/>
<input type="text"/>

State  Country  PIN

Telephone No. with STD code(Resi)  Mobile

Email ID

Date of Birth (dd)  (mm)  (yy)  Gender  male  female

Do you belong to any Reserved Category? Gen  SC  ST  OBC

Educational Qualification:

Exam Passed	Board / University	Name of School / College	Year of passing	%obtained
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

I hereby declare that the information given is true to the best of my knowledge and belief and will be supported by original documents whenever asked. I am also fully aware of the fact that in the event of any information being found incorrect or misleading, my candidature is liable to be cancelled by the Institute at any time.

Signature of candidate Signature of Parent/Guardian

Date:  
Place:

Affix one passport size photograph here



Mother's Name in Full (Block Letters) :

First Name

Middle Name

Last Name

Occupation

Designation

Name of the Organization

Address of the Organization

City :

State :

PIN :

Telephone No. (with STD code)

Mobile No.

Annual Income

E-mail ID :

### LOCAL GUARDIAN DETAILS



Full Name in (Block Letters) :

First Name

Middle Name

Last Name

Address

City :

State :

PIN :

Telephone No. (with STD code)

Mobile No.

E-mail ID :

Relation with the Applicant:

Signature of Father / Mother / Local Guardian

Signature of the Student

Date

## Educational Qualification

Exam Passed	Board/University	Name of School/College	Year of passing	%obtained

## Other Professional Qualification / Extra Curricular Activities undertaken

Please specify


## Achievements


Hostel facility required

Yes

No

## DOCUMENT CHECKLIST

DOCUMENT	CHECKED	REMARKS
X Standard Marksheet	<input type="checkbox"/>	_____
XII Standard Marksheet	<input type="checkbox"/>	_____
XII Pass Certificate	<input type="checkbox"/>	_____
Graduation Final Year Marksheet	<input type="checkbox"/>	_____
Character Certificate	<input type="checkbox"/>	_____
Transfer Certificate	<input type="checkbox"/>	_____
Migration Certificate	<input type="checkbox"/>	_____
Domicile Certificate	<input type="checkbox"/>	_____
Permanent Address Proof	<input type="checkbox"/>	_____
Medical Fitness Certificate (By CMO)	<input type="checkbox"/>	_____
Blood Group Certificate	<input type="checkbox"/>	_____
Caste Certificate	<input type="checkbox"/>	_____

Received the following in original from Mr./Ms. \_\_\_\_\_  
of \_\_\_\_\_ Course, for the Session \_\_\_\_\_

- |  |   |  |
|--|---|--|
| <input type="checkbox"/> X Standard Marksheet            | <input type="checkbox"/> Transfer Certificate                 | <input type="checkbox"/> Blood Group Certificate |
| <input type="checkbox"/> XII Standard Marksheet          | <input type="checkbox"/> Migration Certificate                | <input type="checkbox"/> Caste Certificate       |
| <input type="checkbox"/> XII Pass Certificate            | <input type="checkbox"/> Domicile Certificate                 |  |
| <input type="checkbox"/> Graduation Final Year Marksheet | <input type="checkbox"/> Permanent Address Proof              |  |
| <input type="checkbox"/> Character Certificate           | <input type="checkbox"/> Medical Fitness Certificate (By CMO) |  |

Documents not submitted (if any)

- |    |    |
|----|----|
| 1. | 4. |
| 2. | 5. |
| 3. | 6. |

\_\_\_\_\_  
 Authorised Signatory (USL)  
 Date:

# **RULES & REGULATIONS**

## **FEE**

- (1) The Fee or Registration Fee once paid will not be refundable or adjustable in any case.
- (2) The student are required to pay full fee prescribed for the Course by the Institute and also other fee such as examination fee, etc. whenever notified by the institute authorities.
- (3) The fee is to be paid by Demand Draft or Pay Orders only, favouring "UNISON SCHOOL OF LAW" payable at Dehradun. No fee will be accepted by Cheque / Cash.
- (4) In case of non payment of any fee by the given date, the students are liable to pay the fine decided by the Institute.
- (5) In case a student does not pay the fee by due date with fine the management has the right to strike-off his/her name off the Institute's roll and the student is left with the option of seeking re-admission only (if the Management permits)
- (6) The Caution Money included in the fee will be refunded only after receiving the Degree from the University and on producing the following
  - (i) Original Receipt (in which caution money has been taken)
  - (ii) NOC from the respective departments (Computer Lab, Library, Hostel, Accounts, etc.)
  - (iii) I-Card
  - (iv) Library Card } to be submitted

The caution money will not be paid, in case the original receipt is lost.

- (7) In case of withdrawal / cancellation of an admission in the middle of the session/course Caution Money will not be refunded.

## **ATTENDANCE**

- (1) The University has made a minimum of 75% attendance in each semester essential. Therefore, the Students are instructed to maintain the minimum 75% attendance in each semester.
- (2) The students are not allowed to appear in the first internal examination if their attendance is less than 75% till the Commencement internal examination. Nor they will be allowed to appear in the university Examination of that semester.

Signature of Father / Mother / Local Guardian

Signature of the Student

Date

## DISCIPLINE

Each student is expected to maintain a very high order of discipline and show respect to teachers, staff, seniors and courteous to fellow students.

- (1) He/She has to bear the loss or damage of books, computers, furniture or any other belonging of the institute and Hostel, caused by his/her negligence or carelessness.
- (2) As per the Supreme Court's order, Ragging is strictly prohibited in and around the Campus and Hostel. Any Student found indulged in ragging, will be suspended/rusticated and a committee will be formed for further enquiry.
- (3) Smoking, chewing of tobacco and intake of alcohol is strictly prohibited in and around the Campus and Hostel.
- (4) The students are instructed to have no association, whether active or passive with any unlawful organization.
- (5) Institute may take any disciplinary action against the students including deduction in internal marks, in case of any misconduct or misbehaviour with faculty, staff, seniors and colleagues.

## UNIFORM

There is a prescribed uniform for all the students of the Institute for summer and winter. The students found without uniform may be charged with a fine of Rs. 50/-(per day), else may be debarred from the classes.

## LIBRARY RULES

- (1) The students shall return the books borrowed from the Library within the stipulated time period. A fine has to be paid if they fail to abide by the rules.
- (2) The Students shall not allow any other student/person to get the book issued from the library on his/her card.
- (3) He/She will be solely and entirely responsible for the books that have been issued against his/her name.
- (4) He/She shall not mutilate or cause any damage to the library books or any other reading material.

Signature of Father / Mother / Local Guardian

Signature of the Student

Date

Note: The Management reserves the right to amend the above rules.

Non-compliance to any of these rules, University ordinances and/ or any other rule framed by the institute during the course of study may lead to suspension, expulsion, fine or rustication of the student as deemed fit by the institute and in no case the Institute shall be responsible for the same

## DECLARATION BY THE STUDENT

1. I have read and understood all the rules and regulations of the College and University, and I undertake to abide by them. If I am found ineligible by the University or any other authority, I alone shall be responsible for the same without any responsibility of the College.
2. All particulars furnished in my application are true to the best of my knowledge and belief.
3. I agree that I shall pay full fee prescribed for the course periodically and as decided by the Institute.
4. I agree to abide by the rules for using any facility provided by the institute.
5. I undertake that I shall not claim any refund of fee once paid, in whatsoever situation-by way of cancellation of admission because of ineligibility, withdrawal, expulsion or detention from appearing in examination, except for the refundable security deposit, if any.
6. I agree that the Security/Caution Money deposited by me will be refunded only after completion of the course, and the degree is issued by the University.
7. I agree that the admission is liable to termination in case of any kind of misconduct done by me and the Institute shall not be liable for my misconduct in any manner.

Signature of Candidate

Date : \_\_\_\_\_

## DECLARATION BY THE PARENT/GUARDIAN

I hereby declare that I shall be responsible for the activities of my ward and shall comply with all the responsibilities arising out of his/her non-compliance, I also undertake that I shall not claim any refund of fee once paid, in whatsoever situation by way of cancellation of admission because of eligibility, withdrawal, expulsion or detention from appearing in examination.

Signature of parent/guardian

Date : \_\_\_\_\_

## PROVISIONAL ADMISSION

PROVISIONAL ADMISSION GRANTED IN COURSE \_\_\_\_\_

Subject to eligibility and submission of relevant documents.

Signature of Director

Date : \_\_\_\_\_

# Fee Bill

Session

Student ID

Please write in BLOCK letters

Affix one passport size photograph here

Name of the candidate

First Name	Middle Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

Father's Name

First Name	Middle Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

Permanent Address

<input type="text"/>	City	<input type="text"/>
----------------------	------	----------------------

State	<input type="text"/>	Country	<input type="text"/>	PIN	<input type="text"/>
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Telephone No. (with STD code)	<input type="text"/>	Mobile	<input type="text"/>
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Course

Fee Category

Category

Fee Dues (to be filled in by the office staff only)

Particulars	Amount (Rs)
Prospectus Fee cum college Registration Fee	
Admission Fee	
Tuition Fee	
University Fee	
Examination Fee	
Uniform	
Miscellaneous Fee	
Security (Refundable)	
Hostel Fee (if Applicable)	
Scholarship (if Applicable)	
<b>TOTAL</b>	

Admission Coordinator (incharge)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

# UNISON

## SCHOOL OF LAW

### DATA FORM

#### Student Smart ID Card



Student ID

Course

Semester

Batch

Please write in BLOCK letters

#### Name of the candidate

First Name

Middle Name

Last Name

#### Father's Name

First Name

Middle Name

Last Name

#### Permanent Address

City

State

Country

PIN

Telephone No.

2

Code

Number

Code

Number

Mobile No. 1

2

Email

Blood Group

 A B AB O

RH

+ve

-ve

DOB

(DD/MM/YYYY)

Student Signature (To be signed in black ink & within the box)

Checked By

Verified By



candidate Name \_\_\_\_\_

Candidate ID \_\_\_\_\_

Course \_\_\_\_\_