

IMS SOCIETY

Hostel Application

Calendar Year 201 -201

Respected Sir / Madam,

Kindly provide me with accommodation in the Hostel.

1. Name of the Student _____
2. Name of the Institute DIT IMS
3. Course _____ Branch _____ Year/Semester _____ Section _____
4. E-mail _____ Phone No. _____

*Please paste
passport size
color*

photo here

*I am enclosing herewith the following documents as required with this Application:
Photocopy of i) Medical Fitness Certificate, ii) Permanent Address Proof, & iii) 3 nos. Passport size color photographs*

I hereby undertake that in case I am allotted Hostel accommodation, I shall pay all dues on time and abide by the rules and regulation of the Institute in this regard.

Signature of the Student

Signature of the Parent / Guardian

Date:

Request Granted/Denied

Registrar/Dy Registrar

FOR OFFICE USE ONLY

Application received on _____

Hostel Fees paid vide Receipt No. _____ Amount _____ Dated _____

Hostel allotted _____ (Block No.) _____ Room No. _____

Office Seal

Block No _____ Room No _____

1. Name of the Student: Mr/ Ms _____
2. Name of the Institute DIT IMS
3. Date of Birth: _____ Blood Group: _____
4. Course: _____ Year I/ II/ III/ IV Branch _____
5. i) College Roll No. _____
ii) University Roll No. _____
iii) University Enrollment No. _____
6. i) Father's Name _____
Occupation _____
Present Address/ Official Address _____

Phones with STD Code (O) _____ (R) _____ Mobile _____
Email _____
- ii) Permanent Address _____

Phones with STD Code (O) _____ (R) _____ Mobile _____
Email _____
7. Local Guardian's Name and address i) _____

Phones with STD Code (O) _____ (R) _____ Mobile _____
Email _____
- ii) _____

Phones with STD Code (O) _____ (R) _____ Mobile _____
Email _____

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photo here*

8. Photographs and details of Parents/ Family Members/ Local Guardians who will come to the hostel to meet & will issue permission/request in writing for Night – Outs of their wards. (No other person is authorized to make such request).

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photo here*

Signature

Name _____
Relation _____
Address _____
Phone _____
Email _____

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recent
passport size
color
photo here*

Signature

Name _____
Relation _____
Address _____
Phone _____
Email _____

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Signature

Name _____
Relation _____
Address _____
Phone _____
Email _____

I hereby agree that I shall follow and adhere to all Hostel Rules & Regulations promulgated by the Hostel/ Institute authorities from time to time and declare that the details furnished above are true to the best of my knowledge.

Date: / /

Signature of Student

Signature of Parent/ Guardian

IMS SOCIETY

Hostel Rules

The hostel is the student's home away from home. It is expected that the inmates will live therein maintaining complete harmony, brotherhood and camaraderie irrespective of Color, Caste and Creed and showing best example of National Integration.

All Blocks of Hostel providing.....occupancy to (Boys/Girls) students have been opened for students inside the Institute Campus w.e.f. academic session 201 -201 .

ELIGIBILITY: A bonafide regular student of DIT/IMS Dehradun, pursuing any of the Programs is eligible for admission to the Hostel.

ADMISSION: Admission to the Hostel is generally on First come First serve basis but due weightage is also given to a Student's merit.

Hostel accomodation is allotted only for one Calendar Year. The final authority for allotment of accomodation in the Hostel lies with Institute, which may refuse admission to any student without assigning any reason thereof.

Allotment of Rooms/Bed in the Hostel is done by the Hostel Warden.

In case a student becomes ineligible for the University Examination due to shortage of attendance etc, the hostel accommodation will stand forfeited automatically. The student shall in no condition be entitled for refund of proportionate fees. Nomination of a local guardian is imperative for admission to the Hostel, who should be accessible to the Hostel Authorities for quick contact in times of need. The Fee Structure for the Hostel for Academic Session 201 -201 is as under:

Room Rent (including Furnishings, Electricity, Mess)	-	Rs. 64,000/-
Security (One time and Refundable)	-	Rs. 5,000/-
Laundry Charges	-	Rs. To be decided later on

Note: The Fee Structure may change from Session to Session. Security shall be refunded at the end of the program only.

- ✓ **Payment of Hostel fee for Boarding and Lodging is obligatory before commencement of the respective Academic Session.**
- ✓ **Hostel fee and all other charges, once paid, shall not be refunded.**

REGULATIONS FOR HOSTEL INMATES

1. Hostel rooms are equipped with Furniture and Fitments. Students occupying the rooms will duly acknowledge the receipt of items by signing in the Inventory Register. Students will be responsible to hand over the items in their original serviceable conditions to Hostel Authorities while leaving the Hostel at the end of the Academic Session.
2. Students are not permitted to use private electrical appliances. They should not tamper with electrical fittings provided in the rooms.
3. Students residing in the Hostel have to compulsorily join the Mess attached to the Hostel. Indoor Cooking including making of Tea/Coffee in the rooms is strictly prohibited.
4. Students are required to dine in the Dining Hall. No student is permitted to take food in their room except those who report sick but with prior permission by the Hostel Warden.
5. Students should be punctual for meals and must be properly dressed when dining.
6. All students will report for the Roll Call every day as per decided timings. Defaulters will have to face severe disciplinary action incl. Financial Fine, Deduction in Internal Marks, Expulsion/Rustication from the Hostel/Institute.
7. The Hostlers not attending classes without sufficient reasons would be expelled from the hostel and the hostel fee would not be refunded in all such cases.
8. The Hostlers absenting themselves from the hostel without prior and proper permission would be expelled from the hostel and hostel fee would not be refunded in all such cases.
9. Night Out permission to Hostel Students will be given only if the inmate has prior approval of the parents whose signature is given in this form.
10. Weekly Day Out to City' Market is usually arranged on every Sunday by Institute's Buses. In addition to this, Day Out permission 'on request' may also be given two times a week after Instructional timings on own risk.
11. Institute Instructional timings are from 9:30 am to 5:30 pm. During this time students should invariably be in their Classes, Library and/or Labs except those who are permitted to stay in their respective rooms by the Hostel Warden due to sickness or those who have taken Day Out permission.
12. The Hostel Inmate shall be responsible for safe custody of their personal belongings including Cash & Valuables and the Institute / IMS Society shall not be held responsible for any Theft, Damage etc.
13. Guardians/ Parents/ Visitors can meet their Ward with permission of the Warden before 7 pm.
14. No visitors are allowed to visit the students in their living rooms.

15. Intoxicants, Liquor, Tobacco, Explosive and Weapons (Knife etc.) cannot be kept/stored by the student in the Hostel premises. Burning of crackers, playing with colors and celebration of birthday party etc. is also prohibited inside the Hostel premises.
16. Student should always have a smart bearing especially when going out of the Hostel, always using dress befitting the occasion and place of visit.
17. Hostel Gates will be locked from 9.00 pm to 6.00 am. Entry to inmates during this timing will be regulated through valid Out pass/permission of Hostel warden.
18. Students are required to return to Hostel before 7:00 pm.
20. Student falling sick or feeling symptoms of sickness should report to the Warden. First Aid is available with the Warden. To facilitate evacuation of a sick student to the Hospital, a stand by Ambulance is available in the Hostel.
21. Unhealthy Discussion on Female, Politics and Religion is completely forbidden.
22. No Hostel Inmate shall take part directly or indirectly in any movement, agitation, strike etc. which would disrupt the smooth functioning of the Institute/Hostel.
23. Rooms/Seats once allotted will not ordinarily be changed.
24. There shall be a Disciplinary Committee to deal with all matters arising out of indiscipline and misconduct in the hostel. Decision of the Disciplinary committee will be final.
25. **RAGGING IS STRICTLY BANNED:** Ragging is banned by Hon'ble Supreme Court of India, which includes disorderly behavior / Treatment with a Fresher / Junior students or indicate Activity of any kind. The punishment of students involved in ragging includes.
 - Cancellation of Admission.
 - Suspension from attending Classes.
 - Suspension / Expulsion from the Hostel.
 - Expulsion from the Institute.
 - Lodging FIR / Police action against an offender.
 - Fine up to Rs. 2,50,000/-
 - Rigorous imprisonment up to 3 years. (Under Court of Law)

IMS SOCIETY

Undertaking (For Hosteller)

On Rs. 10 Non Judicial Stamp paper

I _____ S/o, D/o _____

student of (Course) _____ Year / Sem. _____ in (Branch) _____

of DIT IMS (tick one) Dehradun, hereby undertake the following:

1. That, I hereby understand that 100% attendance is expected from me and I shall never abstain from any Class, including Tutorial, Laboratories & Library periods without any valid reason and prior permission. In case, I am found abstaining from classes & if I fall short of attendance, I shall be liable for appropriate action including Expulsion/Rustication from the Hostel/Institute.
2. That, I understand that ragging in any form is strictly banned by the order of Honorable Supreme Court. If I am found to indulge, commit or abet in acts of ragging, I shall be liable for expulsion/rustication/suspension from the Hostel and the Institute.
3. That, In addition to above, I fully know that the Honorable Supreme Court has directed the educational institutions to lodge an FIR with a view to root out completely any incidence of ragging on the campus and I also know that I am liable for criminal prosecution & punishment for ragging.
4. That, I understand that I am not permitted to keep any motorized vehicle inside and/ or outside the campus in Dehradun.
5. That, I will not indulge in smoking, consumption of *pan masala*, *gutkha*, drugs, narcotics and/or alcoholic beverages in the Institute/Hostel campus. If any of the above items is found in my possession or in my room or if I am found intoxicated, I shall be liable to face severe disciplinary action.
6. That, I Understand that viewing, downloading, capturing, distributing and possession of any objectionable & Illegal material either in electronic or physical form is strictly prohibited and my belongings including electronic Gadgets can be inspected any time.

7. That, I understand that if I am involved in any police case, it will entirely be at my own risk and responsibility.
8. That, I shall never involve myself in any groupism, mob activity leading to destruction, violence, quarrel, and disturbance of peace, harmony & peaceful academic ambience of the Hostel/Institute.
9. That, I will neither come in way of normal functioning of the Institute nor will obstruct any one from normal/routine activities.
10. That, I understand that I am not permitted to use Private Electrical Appliances in the Hostel.
11. That, I will not possess any type of Weapons and Explosives.
12. That, I will not allow any of my relatives, family members & friends to stay in my room.
13. That, I shall be punctual and properly dressed for classes as per Institute norms.
14. That, any change in Address, Phone (R) and Mobile No. will be intimated immediately to the authorities of the Hostel/Institute for updation of records.
15. That, I shall always produce written permission/request of my parents for Night – Out. My request for Day – Out Pass, however will be treated as having prior approval of my parents.

That, I shall always abide by the rules and regulations of IMS Society Hostel failing which I shall be liable to punishment including expulsion/ rustication from the Hostel/ Institute. That I understand that the Institute decision will absolutely be final and binding and no appeal shall be admissible against it.

Signature of Parent/ Guardian

Signature of the Student

Name _____

Name _____

Relation with Student _____

Course _____ Branch _____

Address _____

Year _____ Semester _____

Section _____

Phone No. _____

Hostel Block _____

Email _____

Room No. _____

Date:

Place:

IMS SOCIETY

Hostel Room Inventory Form

1. Student's Name _____
 Father's Name _____
 Branch/ Year _____

2. Student's Name _____
 Father's Name _____
 Branch/ Year _____

We acknowledge the receipt of all the items issued in the presence of the mentioned hereunder for room no. _____ in working/ unbreakable condition.

S. No.	Nomenclature	Quantity	Remarks
1.	a. Flush Door	1	
	b. Side Door	1	
	c. Door Handles	2	
	d. Door Stopper Front/ Back	1/1	
	e. Door Tower Bolt (6")	2	
2.	a. Window Wooden	1	
	b. Window Wire Mesh (3'-7" x 1')	2	
	c. Window Glass (3'-7" x 1')	2	
	d. Window Glass Fixed (2'-7" x 1'-11")	3	
	e. Window Glass Fixed (1'-5" x 1'-10")	2	
	f. Window Handles	4	
	g. Window Tower Bolts	8	
	h. Window Stay Rods	2	
	i. Pelmet (7' x 6")	1	
	j. Pelmet Rod (7")	1	
3.	a. Almira (Cupboard) Wooden	2	
	b. Hanging Rod (2" - 10")	2	
	c. Almira Steel Handle	4	
	d. Almira Catcher	4	
	e. Almira Tower Bolt	2	
	f. Almira Lock with Duplicate Key	2	
	g. Almira Drawer	2	
4.	a. Students Study Table	2	
	b. Table Drawer with Knob	2	
	c. Table Catcher	2	
	d. Table Knob	2	
	e. Table Multipurpose Locks	2	
	f. Computer Pointer Board	2	
5.	a. Bed Box Type	2	
	b. Mattress	2	
6.	Student's Book Racks	2	
7.	Chair Cousin	2	
8.	Table Lights 40 W with accessories	2	
9.	Celling Fan	1	
10.	Fan Regulator	1	
11.	Switch Board (9" x 10")	14	
12.	Switch Board (5" x 5")	3	
13.	Switch Board (7.5" x 5.5")	1	
14.	Switch 5 Amp.	4	
15.	Socket 5 Amp.	2	
16.	Socket 15 Amp.	1	
17.	Switch 15 Amp.	4	

I assure you, I will return all the above items in good and working condition. If any item is found damaged at the time of handing over the room to Warden/ Asst. Warden, the cost of damaged items/ repair costs will be paid by me at that time only.

Signature of the Student

Signature of the Student

1. Name _____
 Branch/ Year _____
 Institute DIT IMS
 Room No. _____
 Date _____

2. Name _____
 Branch/ Year _____
 Institute DIT IMS
 Room No. _____
 Date _____

Date: / /

Signature of Warden/Asst.Warden

IMS SOCIETY

Hostel (Common Utility) Inventory Form

We acknowledge the receipt of all the items issued in the presence of the mentioned hereunder for room no. in working/ unbreakable condition.

S. No.	Nomenclature	Quantity	Remarks
1.	a. Flush Door wooden	2	
	b. Doors Handles	4	
	c. Doors Sliding	2	
	d. Doors Stopper Front/ Back	2/2	
	e. Doors Tower Bolts	2/2	
	f. Door Glass Fixed (2' - 10" x 1' - 10")	1/1	
2.	a. Window Wooden	1	
	b. Window Wire Mesh (3'-7" x 1')	4	
	c. Window Glass (3'-7" x 1')	4	
	d. Window Tower Bolts	8	
	e. Window Handles	8	
	f. Window Stay Rods	4	
	g. Window Glass Fixed (2'-10" x 2'-4") Fixed	2	
3.	MCB Distribution Board (3 ways)	1	
4.	Tube Lights 40W with Accessories	4	
5.	Ceiling Fan	1	
6.	Fan Regulator	1	
7.	Switch Board (9" x 10")	1	
8.	Switch Board (8" x 5")	2	
9.	Switch Board (5" x 5")	2	
10.	Switch 5 amp	8	
11.	Socket 3 pin Plug 5 amp	1	
12.	Switch 15 amp	1	
13.	Switch 15 amp 3 Pin Plug	1	
14.	Pourch Light	1	
15.	Cp. Jali	4	
16.	Flush Value	1	
17.	WC Indian/ Western Type	1	
18.	Short Body	1	
19.	a. Wash Basin	1	
	b. Centre Hole Mixer	1	
	c. Bottom Trap Wash Basin	1	
	d. Angle Cock Wash Basin	2	
	e. CP Connection Wash Basin	2	
20.	Wall Mixer (Water) / LEG	1	
21.	Concealed Stop Cock	2	
22.	Shower	1	
23.	Door Flush Toilet	2	
24.	Door Handles	4	
25.	Door Tower Bolts	4	
26.	a. Ventilators	2	
	b. Ventilators Wire Mesh (1' - 7" x 1' - 5")	2	
	c. Ventilators Glass (1' x 1' - 5")	2	
	d. Ventilators Handles	2	
	e. Ventilators Tower Bolts	2	
	f. Short Body	1	
	g. Toilet's Hanging Hooks	1	
27.	Locking Mirror	1	
28.	Internet Distribution Point		

I assure you, I will return all the above items in good and working condition. If any item is found damaged at the time of handing over the room to Warden/ Asst. Warden, the cost of damaged items/ repair costs will be paid by me at that time only.

S. No.	Name	Institute/ Branch/ Year	Signature with Date
1.	_____	_____	_____
2.	_____	DIT IMS _____	_____
3.	_____	DIT IMS _____	_____
4.	_____	DIT IMS _____	_____
5.	_____	DIT IMS _____	_____
6.	_____	DIT IMS _____	_____

Signature of Student

List of the Items to be brought by the students while joining the Hostel

S. No.	Items	Quantity
1.	Window Curtains (Size 7" X 2.5") with rings	2 Nos.
2.	Pillow	1 No.
3.	Bed Sheet (White)	3 Nos.
4.	Pillow Cover	3 Nos.
5.	Blanket	1 No.
6.	Quilt	1 No.
7.	Towels	2 Nos.
8.	Bucket (Plastic)	1 No.
9.	Mug (Plastic)	1 No.
10.	Water Jug	1 No.
11.	Glass Tumbler	2 Nos.
12.	Hanger	4 Nos.
13.	Lock with Key (7 Lever)	1 No.